

Circular – Regarding prior appointment to meet class teacher/ subject teacher (Monday to Saturday) or Principal (Wednesday & Saturday only)

Date: July11,2025

Subject: Meeting Hours for Parents with class Teachers/ or Principal

Dear Parents,

Warm Greetings!

This is to inform you that in order to ensure smooth functioning of the academic schedule and to avoid any disruption during teaching hours, the school has designated 2:00 PM to 3:00 PM only as the official time for parents to meet with teachers or the principal.

We kindly request all parents to adhere to this time slot for any discussions or queries related to your child's progress or other school matters.

Prior appointment through the school reception (Mb.- 8222911815) is advisable to avoid inconvenience.

Your cooperation is highly appreciated in maintaining the academic discipline of the school.

Warm Regards,

Savita Nehra

Principal, GDGIS